

## NEW MOTOR VEHICLE BOARD

### QUARTERLY ADMINISTRATIVE MATTERS REPORT

September 2023

#### **Budget Items**

- Current FY Budget – Current 2023/2024 Budget allotments provided by the Department of Finance show a New Motor Vehicle Board budget of \$2,106,000. This includes the administrative fee of \$78,000 the Board pays to DMV for administrative services. Expenditures are in-line with allocations. Current revenue and expenditure details will be provided at the next General Board meeting.
- New Motor Vehicle Board (NMVB) Annual Fee – Staff are currently collecting the NMVB Annual Fee from manufacturers and distributors within our jurisdiction. Invoices were sent in July and the collection is nearly complete. When final, \$767,248 will be collected.
- Arbitration Certification Program (ACP) Annual Fee - The annual collection of ACP fees for 2023 is complete. Staff collected \$1,644,180 and deposited the funds directly into the ACP's account. The NMVB is not involved in ACP's budget management.
- Out of State Travel – At the January 25, 2023, General Meeting, the members approved travel to the National Association of Motor Vehicle Boards and Commissions Fall Conference. This event is scheduled for September 27-30, 2023, in Madison, Wisconsin. The NMVB will be represented by Tim Corcoran, Executive Director; Ardy Kassakhian, President; and Bismarck Obando, Board member.

#### **Mediation program**

The Mediation program has received 278 cases since January 1, 2023. The cases are mediated by Navpreet (Penny) Bhatti and Rabia Sadiq.

#### **Website update**

The Board's website has received 34,236 visitors to date in 2023. The top three pages viewed by visitors continue to be the Home page, Mediation Request Form and Mediation Overview.

#### **Staff training**

For 2023, staff have completed Ethics training, Analyst training and Privacy and Security training. The Executive Director has completed Diversity and Inclusion training for leaders.

#### **Office relocation**

Board staff are currently working out of temporary office space at DMV Headquarters. Construction of the Board's permanent suite is set to commence in January 2024, with move-in hopefully in the Summer of 2024.

#### **NMVB Contact**

If you have any comments or questions regarding this informational update, please contact Dawn Kindel, Assistant Executive Officer at dawn.kindel@nmvb.ca.gov