

NEW MOTOR VEHICLE BOARD

MONTHLY ADMINISTRATIVE MATTERS UPDATE

March 2022

Budget Items

- Current FY Budget – Current 2021/2022 Budget allotments provided by the Department of Finance show a New Motor Vehicle Board budget of \$1,876,032.
- New Motor Vehicle Board (NMVB) Annual Fee - The NMVB annual collection of fees from manufacturers and distributors has been completed. Staff collected \$809,082.
- Arbitration Certification Program (ACP) Annual Fee - The annual collection of ACP fees for 2022 is underway. Staff will be collecting is \$1,614,413 from manufacturers within the ACP's jurisdiction and will deposit the funds directly into ACP's account.
- Out of State Travel - Due to COVID restrictions, discretionary travel for training and conferences is not permitted at this time.

Mediation program

The Mediation program has received 61 cases since January 1, 2022. The cases are mediated by mediation analysts Holly Victor and Lee Moore.

Staff training

So far in 2022, two training classes have been attended and both were virtual. A focus for this year will be to have all staff trained on creating ADA accessible documents.

Two staff attended ADA Accessible documents training and one staff attended Completed Staff Work Training.

Website update

The Board's website has received 5,387 visitors to date in 2022. The top three pages viewed by visitors continue to be the Home page, Mediation Request Form and Mediation Overview.

Lease renewal/relocation

The NMVB's long-term lease for its current location expired on July 31, 2021, and we are now operating under a two-year "soft" lease. Preparations are being made to relocate the Board's offices to the Department of Motor Vehicles' Headquarters Campus in Sacramento in mid-2023.

Pandemic Related update

NMVB team members continue to work a hybrid schedule of three days remote work and two days in the office. The indoor mask mandate has been lifted for fully vaccinated staff. Weekly COVID testing of unvaccinated staff is continuing until further notice.

NMVB Contact

If you have any comments or questions regarding this informational update, please contact Dawn Kindel, Assistant Executive Officer at dawn.kindel@nmvb.ca.gov