

**NEW MOTOR VEHICLE BOARD**

**MONTHLY ADMINISTRATIVE MATTERS UPDATE**

**January 2022**

**Budget Items**

- Current FY Budget – Current 2021/2022 Budget allotments provided by the Department of Finance give the Board a budget of \$1,876,032. For the first quarter of the year, 23% of this allotment was spent which is right on target.
  
- New Motor Vehicle Board (NMVB) Annual Fee - The NMVB annual collection of fees from manufacturers and distributors began in August. Staff have collected \$807,400 of the \$809,082 total to be collected.
  
- Arbitration Certification Program (ACP) Annual Fee – For FY 21/22, ACP staff have requested \$1,639,000 be collected to fund their program. Since the Board is responsible for this collection under statute, Board staff have submitted a regulations change requesting to update the fee per vehicle to \$1.00. Invoicing will commence following the approval of the regulation. All monies collected by the NMVB on behalf of the ACP are deposited directly into the ACP bank account and are not controlled by the NMVB.
  
- Out of State Travel - Due to COVID restrictions, discretionary travel for training and conferences is not permitted at this time.

**Mediation program**

The Mediation program has received 376 cases since January 1, 2021 with 29 cases currently open. The cases are mediated by mediation analysts Holly Victor and Lee Moore.

**Staff training**

Staff training for 2021 has been limited to virtual training. Training was 100% job related in the following topics:

Defensive Driving	Privacy and Security Training
Implicit Bias	Diversity and Inclusion
Ethics for State Officials	ADA Accessible Documents

### **Website update**

The Board's website has received 40,275 visitors to date in 2021. The top three pages viewed by visitors continue to be the Home page, Mediation Request Form and Mediation Overview.

### **Lease renewal/relocation**

Following a vote of the Board at the December 7, 2021, General Meeting, Board staff are moving forward with plans to relocate the office to DMV's Sacramento Headquarters Campus. Progress updates will be provided on a regular basis in this report and at General Meetings of the Board.

### **Pandemic Related update**

The Department of General Services ("DGS") released a State-Wide Telework Policy on October 5, 2021. The policy was updated in a direct response to the pandemic and the use of Emergency Telework agreements by many departments. Some details are still being worked out and when everything is finalized, NMVB Team members will enter into new Telework Agreements with management. The current hybrid schedule of three days remote work and two days in the office work will continue.

### **NMVB Contact**

If you have any comments or questions regarding this informational update, please contact Dawn Kindel, Assistant Executive Officer at [dawn.kindel@nmvb.ca.gov](mailto:dawn.kindel@nmvb.ca.gov)