

NEW MOTOR VEHICLE BOARD

QUARTERLY ADMINISTRATIVE MATTERS REPORT

December 2022

Budget Items

- Current FY Budget – Current 2021/2022 Budget allotments provided by the Department of Finance show a New Motor Vehicle Board budget of \$1,876,032. Current revenue and expenditure details will be provided at the next General Board meeting.
- New Motor Vehicle Board (NMVB) Annual Fee - The NMVB annual collection of fees from manufacturers and distributors is complete. Staff collected \$881,919 from 168 companies.
- Arbitration Certification Program (ACP) Annual Fee - The annual collection of ACP fees for 2022 is complete. Staff will begin the 2023 collection in January/February of 2023. ACP funds are deposited directly into the ACP's account. The NMVB is not involved in ACP's budget management.
- Out of State Travel – Travel restrictions put in place at the beginning of the pandemic are being eased. Board staff will be presenting a travel request for FY 22/23 at the January 25, 2023, General meeting.

Mediation program

The Mediation program has received 351 cases since January 1, 2022. The cases are mediated by mediation analysts Holly Victor and Lee Moore.

Staff training

So far in 2022, training has been mostly limited to mandatory classes required for NMVB leadership and training for all NMVB Team members on creating ADA accessible documents. Annually all team members must take a Sexual Harassment Prevention course as well as Privacy and Security Training.

Website update

The Board's website has received 34,606 visitors to date in 2022. The top three pages viewed by visitors continue to be the Home page, Mediation Request Form and Mediation Overview.

Lease renewal/relocation

The NMVB is relocating to the Department of Motor Vehicles' Headquarters Campus in Sacramento on February 10, 2023. Board staff are working with DMV facilities staff on modifications to the new office and Board staff are preparing for the move.

Pandemic Related update

NMVB team members continue to work a hybrid schedule of three days remote work and two days in the office. The indoor mask mandate has been lifted. Weekly COVID testing of unvaccinated staff was discontinued in September.

In October, the Department of Motor Vehicles adopted a new Statewide Telework Policy. NMVB team members have signed the new policy.

NMVB Contact

If you have any comments or questions regarding this informational update, please contact Dawn Kindel, Assistant Executive Officer at dawn.kindel@nmvb.ca.gov