



MEMO

To: PUBLIC MAILING LIST

From: NEW MOTOR VEHICLE BOARD
Timothy M. Corcoran, Executive Director
1507 21st Street, Suite 330
Sacramento, California 95811
(916) 445-1888 (phone)
(916) 323-1632 (fax)
nmvp@nmvp.ca.gov

Date: MARCH 2020

Subject: BOARD OPERATIONS IN LIGHT OF THE COVID-19 PANDEMIC

In light of Governor's Newsom's Executive Order and recently enacted guidelines for the State of California, I wanted to reassure you that the New Motor Vehicle Board will continue to conduct its core functions; although, it will do so remotely.

With regards to the Consumer Mediation Program, mediation request forms and other correspondence can be submitted electronically at nmvpmediation@nmvp.ca.gov or via fax at (916) 323-1631. If you would like to speak with Board staff, please call (916) 445-1888.

With regards to the Legal Program, protests, petitions, pleadings, statutorily required notices, and other correspondence can be submitted electronically at nmvp@nmvp.ca.gov or via fax at (916) 323-1632. If you would like to leave a message for Board counsel, please call (916) 323-1536 or email Robin.Parker@nmvp.ca.gov.

Public Records Act requests can be submitted via email at nmvp@nmvp.ca.gov, via fax at (916) 323-1632, or by leaving a message at (916) 323-1536.

United States Postal Service mail and other deliveries will be reviewed and processed within five business days. Phone inquiries can be made by leaving a message at (916) 445-1888 during regular business hours.

The Board staff will endeavor to continue to fulfill its Mission "[t]o enhance relations between dealers and manufacturers throughout the state by resolving disputes in the new motor vehicle industry in an efficient, fair and cost-effective manner."

If you have any questions or would like to discuss the Board's operations, please do not hesitate to contact me.